

INFORMATION

At any time prior to the issuance of the PCA-320, Order Placing Child After Consent, the adoption worker must notify the Michigan Children's Institute (MCI) superintendent of all new Children's Protective Services (CPS) or licensing complaints and criminal charges or convictions against an adult member of a household for whom consent has been requested or approved.

Complaints may raise concerns about the family's ability to meet the needs of the child and to safely care for the child. As soon as a licensing complaint involving the care of a child or a CPS investigation involving the prospective adoptive family is made, prior to the order placing child being issued, the adoption worker must immediately notify the MCI office. The consent request will be placed on hold until the investigation is completed. The adoption worker must complete an addendum to the family assessment including the investigation details, or finding and recommendations. The addendum must be forwarded to the MCI office and the worker must notify the MCI office when the consent process can continue. A thorough review of the circumstances surrounding the complaints, charges or convictions must be completed by the MCI office and Children's Services Administration before proceeding with the adoption process. Following the review, a written determination of the review will be sent to the prospective adoptive parent(s) and adoption worker. Consent to adopt may be withdrawn as a result of the review. If the MCI superintendent consents to adoption, a copy of the written determination of the review must be included in the documentation provided to the court for their review prior to the adoptive placement.

During adoption supervision, the adoption worker must report all complaints or criminal charges to the court of jurisdiction. Felony convictions for any adult household member must be reported to the Adoption Subsidy program office if the adoptive child is receiving adoption support subsidy.